#### Tickets for 6th Year Annual Gala are now on sale

Tickets should first be ordered through your program Coordinator. He/she can also delegate this duty to Deputy Coordinator, Monitor, Gala Volunteer, or any other assignee. If any of these are not available contact Kirk McDonald at <a href="mailto:president@agoac.ca">president@agoac.ca</a> for further instructions. Members can make up their own tables with friends from different programs

# **Steps**

- (1) Fill in the order form available here on this link (www.agoac.ca/ca/viewpdfile.php?lD=2020\_Ticket\_Order\_Form)
- (2) Try to group 10 people per table. Less than 10 submitted will be assigned with other groups. Each table must have the same price ticket per member (Either \$50 or \$55). Exceptions are non-members spouses or instructors who are \$60 per ticket.
- (3) Collect payment as soon as you can, and arrange to forward payment directly to Kirk McDonald. He is available on Wednesdays during Administration hours. (1:00 pm 3:00 pm in Meeting Room A at AGCC). If you can't make that time then contact <a href="mailto:president@agoac.ca">president@agoac.ca</a> for further options. Seats are only confirmed when payment is received.
- (4) Submit the hard copy of the order form to Kirk McDonald with payment (preferred method)
- (5) Or send a scanned image or photo of the form by email to president@agoac.ca
- (6) Submission of orders is accepted immediately. All submissions will receive an acknowledgement. Please submit once again if no acknowledgement is received after half a day.
- (7) Sales are open to members, until January 8, 2020, when unsold tickets will be made available to non-members. Exceptions for non-members are spouses or instructors.

### **Special request**

You may state special requests as listed below by noting on the registration form.

- -2 or more tables need to be within the same sitting area. We will try our best to accommodate but there is no guarantee.
  - Vegetarian meals are available on request at time of order.

Allergy Alert: Products at this location may contain or come in contact with peanuts, tree nuts, eggs or other allergens.

# **Closing of Ticket Sales**

Once the event is full, an announcement will be posted on the web site.

### Final Ticket Sales Date for Members: Wednesday, January 8 @ 3:00 pm at AGCC

Any submissions after the above date and time may be placed on the waiting list.

Please play attention to any update notices on the web site.

Version 1 December 6, 2019